

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting September 2018. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.

If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Sanders – Leader

Cllr Samuel – Deputy Leader

Cllr Sampson – Lead Member for Commercial Services

Cllr Leech – Lead Member for Health and Wellbeing

Cllr Oxborough – Lead Member for Economy

Cllr Jory – Lead Member for Environment and Assets

Cllr Roberts – Lead Member for Customer First

Cllr Edmonds - Lead Member for Resources and Performance

Cllr Mott – Lead Member for Strategic Planning and Housing

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to member.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

| Service | Title of Report and Summary | Lead Officer and Members | Decision Maker | Anticipated date of meeting | |
|--------------------------|---|--------------------------|----------------|-----------------------------|-------------------|
| | | | | Hub Committee | Council |
| Standing Item | Financial Stability Review Group | | | | |
| Support Services | GDPR / Data Protection 2018 Compliance | DA/Cllr Edmonds | Council | 11 September 2018 | 25 Sept 2018 |
| Strategy & Commissioning | Income Generation Opportunities | DA / Cllr Jory | Council | 11 September 2018 | 25 Sept 2018 |
| Customer First | JLP and Governance | TJ/Cllr Mott | Council | 11 September 2018 | 25 Sept 2018 |
| Customer First | CTR Draft Scheme | IB/Cllr Leech | Hub Committee | 11 September 2018 | 25 Sept 2018 |
| Customer First | Policy for Civil Penalties for breaches of Housing Standards Enforcement Notices | IL/Cllr Leech | Council | 11 September 2018 | 25 Sept 2018 |
| Support Services | Annual Treasury Management Report 2017/18 | PH/Cllr Edmonds | Council | 11 September 2018 | 25 Sept 2018 |
| Strategy & Commissioning | IT Procurement: Next Steps | NT/ Cllr Edmonds | Council | 11 September 2018 | 25 September 2018 |
| Customer First | Tamar Valley AONB Management Plan Review 2019-2024 | RS/Cllr Jory | Hub Committee | 11 September 2018 | 25 September 2018 |
| Customer First | Coastal Concordat | RS/Cllr Jory | Hub Committee | 11 September 2018 | 25 September 2018 |
| Support Services | Write Off Report – Quarter 1 2018/19 | LB/Cllr Edmonds | Council | 11 September 2018 | 25 September 2018 |
| Support Services | Revenue Budget Monitoring to June 2018 (quarter 1 position) | PH/Cllr Edmonds | Council | 11 September 2018 | 25 September 2018 |
| Support Services | Capital Budget Monitoring to June 2018 (quarter 1 position) | PH/Cllr Edmonds | Council | 11 September 2018 | 25 September 2018 |
| Support Services | Medium Term Financial Strategy for 2019/20 | LB/Cllr Sanders | Council | 11 September 2018 | 25 September 2018 |

| Service | Title of Report and Summary | Lead Officer and Members | Decision Maker | Anticipated date of meeting | |
|----------------|---|--------------------------|----------------|-----------------------------|-----------------|
| | | | | Hub Committee | Council |
| | onwards | | | | |
| SLT | Peer Review Report | SH/Cllr Sanders | Council | 9 October 2018 | 4 December 2018 |
| Customer First | Adoption of Clean Air Strategy | IL/Cllr Sanders | Council | 9 October 2018 | 4 December 2018 |
| Customer First | Adoption of Business Continuity Plan | IL/Cllr Sanders | Council | 9 October 2018 | 4 December 2018 |

*** Exempt Item (This means information contained in the report is not available to members of the public)**

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Section 151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services and Customer First

CB – Chris Brook – COP Lead Assets

JS – Jane Savage – Lead Specialist Waste Strategy

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

RS – Rob Sekula



**West Devon
Borough
Council**